



GAUHATI UNIVERSITY
INSTITUTE OF DISTANCE AND OPEN LEARNING
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Prof. Amit Choudhury
Director

NOTICE

Date: 01-04-2019

All participants who have presented papers in the National Conference on "Issues in North East India & the role of ODL & OER in Higher Education" organised by Gauhati University Institute of Distance and Open Learning and are desirous of publishing their paper in conference proceeding are requested to submit their final paper as per guidelines attached herewith. They should specifically note that the last date for submission of full paper has been extended to April 10th, 2019. Any paper received after April, 10th, 2019 cannot be included in the conference proceeding.

It may also be noted that all the submitted papers will go through a peer review system.

(Prof. Amit Choudhury)
Director, GUIDOL
& Chairman, National Conference



GAUHATI UNIVERSITY
INSTITUTE OF DISTANCE AND OPEN LEARNING

NATIONAL CONFERENCE ON
“ISSUES IN NORTH EAST INDIA & THE ROLE OF ODL & OER IN
HIGHER EDUCATION”

GUIDELINES FOR AUTHOR’S FOR SUBMITTING PAPER FOR INCLUSION IN
CONFERENCE PROCEEDINGS

LAST DATE OF SUBMISSION: **10th APRIL, 2019.** (Extended Deadline)

Authors are requested to follow the submission guideline strictly.

General Information:-

A. Format and Page Layout

- 1. Word Limit:-** Each paper should be around 1800 words but should not exceed 2000 words in any case (all inclusive).
- 2. Font and Size:-** Use *Times New Roman Font*, Point 12. Main headings-14 and subheadings-12. Please use **BOLD** for paper title and section headings.
- 3. Spacing:-** Between every two lines 1.5 spaces must be maintained
- 4. Margins:-** Keep a margin of 2.5 cm from left and 2 cm on all other sides
- 5. Paragraphing:-** A blank line between paragraphs should be left without indent. All paragraphs should be aligned to both the left and the right margin.
- 6. Page Number:-** Page no is not necessary.
- 7. Do not include any header and footer.**
- 8. Paper Size should be A4**
- 9. Software: The paper should be written in MS word. Only files with .doc or .docx will be accepted.**

B. Paper Layout

The paper should have the following sections:-

1. Title Page

The title page should include the following in the order given below

- Name of the Paper
- The name(s) of the author(s)
- The affiliation(s) and address(es) of the author(s)
- The e-mail address and telephone numbers of the corresponding author
- **Abstract:** Please provide a structured abstract of 150 to 250 words;
- **Key Words:** Please provide 4 to 6 keywords which can be used for indexing purposes.

2. Introduction

3. Literature Review/Theoretical Background

4. Methodology (if needed)

5. Result and Discussions

6. Conclusion

7. Acknowledgments: Acknowledgments of people, grants, funds, etc. should be placed in a separate section before the reference list. The names of funding organizations should be written in full.

8. References: APA style (Please refer the recommended style.)

9. Appendices (e.g. Tables and Figures, if needed)

C. Language

When writing the paper please remember to use UK English.

D. References Style

[For an article in a journal] Goss, R. O., 1990, Economic policies and seaports: strategies for port authorities. *Maritime Policy and Management*, 17(4), 273-287.

[Book] Frankel, E. G., 1987, *The World Shipping Industry* (London, U.K.: Croom Helm).

[Chapter in a book] Friesz, T. L., 1981, The multi objective optimization in transportation: the case of equilibrium network design. In: Organizations: Multiple Agents with Multiple Criteria, edited by J. N. Morse. *Lecture Notes in Economics and Mathematical Systems*, Vol. 190 (New York: Springer-Verlag), pp. 116-127.

[Report, proceedings, and unpublished literature (a)] Tan, H., Gershwin, S., and Athans, M., 1979, Hybrid optimization in urban traffic networks. MIT Report Dot-TSC-RSPA-79-7.

[Report, proceedings, and unpublished literature (b)] Asakura, Y., and Sasaki, T., 1990. Formulation and feasibility test of optimal road network design model with endogenously determined travel demand. Proceedings of the 5th World Conference on Transport Research, Yokohama, Japan, July, pp. 351-365

[Report, proceedings, and unpublished literature (c)] Yang, H., Bell, M. G. H., and Meng, Q., 1997, Equilibrium zone reserve capacity under network capacity constraints. Working paper, The Hong Kong University of Science and Technology.

[Newspaper or magazine] Smith, A., 1996, Labour ditches plans to re-regulate buses. *Financial Times*, 30 December.

[Internet source (with title, date of access and the universal resource locator in full)] UNO, Charter of the United Nations (Preamble), Date of access: 21/11/2012.
<http://www.un.org/en/documents/charter/preamble.shtml>.

[Government legislation (a)] US CONGRESS, Senate Committee on Foreign Relations, 1956, The Mutual Security Act of 1956, 84th Congress, second session, report 2273.

[Government legislation (b)] UNITED KINGDOM PARLIAMENT, Committee on the Working of the Monetary System [Radcliffe Committee] 1960, Principal Memoranda of Evidence, vol. 2, Cmd 1958.

[Government legislation (c)] UNITED NATIONS GENERAL ASSEMBLY, Secretariat for Economic Affairs, 1951, Methods of Financing Economic Development in Less Developed Countries, report II B2.

N.B. Please take care to include only those material in the list of references which have been cited in the text.

E. Tables

- All tables are to be numbered using Arabic numerals.
- Tables should always be cited in text in consecutive numerical order.
- For each table, please supply a table caption (title) explaining the components of the table.

- Identify any previously published material by giving the original source in the form of a reference at the end of the table caption.

F. Chart/Figure Numbering

- All figures are to be numbered using Arabic numerals.
- Figures should always be cited in text in consecutive numerical order.
- Figure parts should be denoted by lowercase letters (a, b, c, etc.).
- If an appendix appears in your article and it contains one or more figures, continue the consecutive numbering of the main text. Do not number the appendix figures, "A1, A2, A3, etc." Figures in online appendices (Electronic Supplementary Material) should, however, be numbered separately.

G. Chart/Figure Captions

- Each figure should have a concise caption describing accurately what the figure depicts. Include the captions in the text file of the manuscript, not in the figure file.
- Figure captions begin with the term Fig. in bold type, followed by the figure number, also in bold type.
- No punctuation is to be included after the number, nor is any punctuation to be placed at the end of the caption.
- Identify all elements found in the figure in the figure caption; and use boxes, circles, etc., as coordinate points in graphs.
- Identify previously published material by giving the original source in the form of a reference citation at the end of the figure caption.

H. Chart/Figure Placement and Size

- When preparing your figures, size figures to fit in the column width.

I. Permissions

If you include figures that have already been published elsewhere, you must obtain permission from the copyright owner(s) for both the print and online format

J. Plagiarism

The submitted paper must be plagiarism free and the author would be responsible for copyright violations. Please note, maximum permissible similarity % is 20%.

K. Where to send/contact

The final paper should be e-mail to guidolseminar2019@gmail.com with copy to dipgu2009@gmail.com on **or before April 10, 2019.**

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Updated in: April 02, 2019.