

1409

PROCEEDINGS OF THE MEETING OF CIQA COMMITTEE
Centre for Internal Quality Assurance Cell
Gauhati University Centre for Distance and Online Education
Date: 18th July, 2024 Time: 2.00 P.M.
Venue: VC's Conference Room, Gauhati University

The meeting of the Centre for Internal Quality Assurance, Gauhati University Centre for Distance and Online Education (GUCDOE) was held on 18th July, 2024 at the Honourable Vice Chancellor's, Gauhati University Conference Room at 2.00 P.M.

Members Present:

- 1) Prof. Pratap Jyoti Handique, Hon'ble Vice Chancellor, GU:
- 2) Dr. Hemanta Kumar Nath, Registrar, GU
- 3) Prof. Dhruba Pratim Sharma, Dept. of Political Science, GU
- 4) Prof. Kamaluddin Ahmed, Head, Dept. of Assamese, GU
- 5) Prof. Jayanta Krishna Sharma, Head, Dept. of Political Science, GU
- 6) Prof. Mukut Hazarika, Dept. of Education, Dibrugarh University
- 7) Dr. Rajeev Kumar Doley, Ex-Director, CDOE, Tezpur University
- 8) Prof. Pradeep Phukan, Director, College Development Council, GU
- 9) Shri Chandan Talukdar, Treasurer, GU
- 10) Dr. Debahari Talukdar, Director, GUCDOE

Majority of the members was present on the meeting. Prof. Pratap Jyoti Handique, the Honourable Vice Chancellor, Gauhati University and Ex-Officio Chairperson of Gauhati University Centre for Distance and Online Education (GUCDOE) of CIQA Committee extended a warm welcome to all the members present and briefed the Members about the purpose of the Meeting and requested the Director, CIQA Committee to initiate the point of discussion.

With the permission of the Chairperson, Director, CIQA initiated the agenda wise discussion. At the very outset he described about the establishment of CIQA of GUCDOE as per requirements of UGC ODL regulations-2020. He also elaborately described about a brief history of GUCDOE since its inception.

Issues for Discussion:

- a) Quality Assurance in ODL courses: Existing practice of GUCDOE. Suggestions for quality enhancement.

Resolutions:

For quality enhancement of ODL courses all the members present opined that the approval documents from UGC-DEB should be uploaded in GUCDOE website so that learners can easily access the information. Again, the GUCDOE website should be made attractive and all the important information have to be highlighted. An initiative has to be made for blending of the classes from parent department in order to explore the possibility of LMS. Awareness programme to be arranged in Learning Support Centers to increase the enrolment of learners in LSCs.

b) Monitoring system for quality assurance of ODL courses

Resolutions:

For monitoring quality mechanism, CIQA will be reconstituted with the inclusion of Director from outside GUCDOE where the Director of GUCDOE will be a special invitee. CIQA will be the executive body for monitoring all activities of GUCDOE and policy making activities.

c) Preparation of Programme Project Report (PPR) and the information regarding any new programmes to be proposed.

Resolutions:

The Director, GUCDOE informed that M.A. in Mass Communication programme is ready with SLM for applying to UGC-DEB for its approval from next academic session. He also added that GUCDOE will take initiative immediately to start M.A. in Hindi, Bodo, Economics and M.A./M.Sc. in Mathematics programme.

All the members present apprised about this initiative.

d) Mechanism of interactions and feedback from learners

Resolutions:

The Director, GUCDOE informed the members present about the existing feedback mechanism already available for learners. Prof. Mukut Hazarika from Dibrugarh University suggested that phone numbers of Faculties at GUCDOE headquarter and Coordinators of Learners Support Centers should be made available in website so that any learners can directly contact them for clarifications of any doubt. A mandatory Google form should be made available for learners' feedback at the time of examination form fill up process.

AOB (Any Other Business)

The members present had suggested the followings.

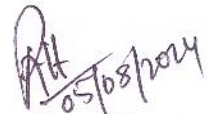
- 1) Dr. Rajeev Kr Doley from Tezpur University suggested that all LSC should be made Examination center with minimum eligibility which will help lot in increasing the enrolment in LSC.
- 2) An initiative has to be made to increase study centre admission share from 20% .
- 3) A guideline in respect of the payment for remunerations of coordinators needs to be served.

The meeting ended with thanks from the Director, CIQA



Dr. Debahari Talukdar
Director, GUCDOE
& Ex-Officio Convener
CIQA, GUCDOE

DIRECTOR
CIQA
GUCDOE



Prof. Pratap Jyoti Handique
Vice Chancellor
Gauhati University
& Ex Officio Chairman

CIQA, GUCDOE
CHAIRPERSON
CIQA
GUCDOE