



GAUHATI UNIVERSITY INSTITUTE OF DISTANCE AND OPEN LEARNING (GUIDOL)

**ADMISSION E-BROCHURE
2019-20 SESSION**

**(Admission forms for session 2019-20 will be issued
from 3rd June, 2019)**



1. IDOL AT A GLANCE

The Gauhati University Institute of Distance and Open Learning (GUIDOL), formerly known as Post Graduate Correspondence School (PGCS) was established in May 1998 with the objective of providing an opportunity to pursue quality higher education to the large number of learners who could not pursue higher education through conventional mode of education. GUIDOL strives to accommodate the learners who could not enroll themselves in the conventional system of higher education due to various factors like limited number of seats in Post Graduate classes, livelihood compulsion and so on, aiming to impart quality education in an intellectually challenging learning environment. The Gauhati University Institute of Distance and Open Learning has completed 20 years of successful existence and aims to continue the mission of spreading and providing quality education to the learners. Starting with 514 Learners and 6 courses in May 1998, GUIDOL has witnessed growth in all capacities with a current enrollment of more than Forty Thousand Learners in a learning environment equipped with latest technologies. GUIDOL is the only institution in the country to offer Post Graduate courses in four 8th Schedule languages viz. Assamese, Bengali, Sanskrit and Bodo. Apart from Self-Learning Materials (SLM) and counselling services, GUIDOL aims to maximize learning opportunities and the first e-learning portal of the North-East, [www.http://guidol.in/elearning](http://guidol.in/elearning), developed by GUIDOL and Radio Luit 90.8FM, the Community Radio Center are latest modes in student support services. With the commitment to ensure quality education to the masses, GUIDOL has also launched Under Graduate programmes from the academic session 2012-13 onwards and the journey from Correspondence School to Open and Distance Learning is not only a leap in quantity but also in quality.

2. RESOURCES:

- 16 PG Programmes (M.A., M.Sc. & M.Com.)
- 04 Under Graduate Programmes
- 08 PG Diploma Programmes
- 14 Faculty Members
- Around 100 Study Centres (For the provisional list of Study Centres, please follow the link http://www.idolgu.in/centers/contact_centers)
- Around 60 Examination Centres
- Well equipped Library and Digital Classrooms and Wi-Fi Enabled Campus at GUIDOL
- Personal Contact Programme/Group Counselling at GUIDOL



3. IMPORTANT PHONE NUMBERS

Help Desk : 0361-2679911, 2673728
Toll Free Number : 1800-345-3614
Tele/Fax : 0361-2573887

4. IMPORTANT LINKS

Website : www.idolgu.in
E-Learning Portal : <http://guidol.in/elearning>
Online Admission : www.idolsrm.in
E-mail : idol.gauhatiuniversity@gmail.com
Exam E-mail : guidolexamcell@gmail.com
Feedback : help.idolgu@gmail.com
SMS : GUIDOL<Space>HELP to 56161
Facebook Page : <https://www.facebook.com/pages/IDOL-Gauhati-University/1570487446522041>
Facebook Group : <https://www.facebook.com/groups/154450394626310>



5. MASTER DEGREE PROGRAMMES OFFERED DURING 2019-20

Sl. No	Programme	Duration	Mode
01	MA in Assamese	2 Years	4 Semesters
02	MA in English	2 Years	4 Semesters
03	MA in Economics	2 Years	4 Semesters
04	M.Sc. in Economics	2 Years	4 Semesters
05	MA in History	2 Years	4 Semesters
06	MA in Bengali	2 Years	4 Semesters
07	M.Sc. (IT)	2 Years	4 Semesters
08	MA in Bodo	2 Years	Yearly
09	MA in Mass Communication	2 Years	Yearly
10	MA in Education	2 Years	4 Semesters
11	MA in Political Science	2 Years	4 Semesters
12	Master of Commerce (M.Com)	2 Years	4 Semesters
13	MA in Philosophy	2 Years	Yearly
14	MA in Mathematics	2 Years	4 Semesters
15	M.Sc. in Mathematics	2 Years	4 Semesters
16	MA in Sanskrit	2 Years	4 Semesters

6. POST GRADUATE DIPLOMA PROGRAMMES OFFERED DURING 2019-20

Sl. no.	Programme	Duration	Mode
01	PG Diploma in Sales and Marketing Management (PGDSMM)	1 Year	2 Semesters
02	PG Diploma in Human Resource Management (PGDHRM)	1 Year	2 Semesters
03	PG Diploma in Business Management (PGDBM)	1 Year	2 Semesters
04	PG Diploma in Financial Management (PGDFM)	1 Year	2 Semesters
05	PG Diploma in Banking and Financial Services (PGDBFS)	1 Year	2 Semesters
06	PG Diploma in Computer Application (PGDCA)	1 Year	2 Semesters
07	PG Diploma in Journalism and Mass Communication (PGDJMC)	1 Year	1 Year
08	PG Diploma in Insurance Management (PGDIM)	1 Year	2 Semester

7. UNDERGRADUATE COURSES

Sl. No.	Subject	Duration	Mode
01	B.A. (General)	3 Years	6 Semesters
02	B.Com (General)	3 Years	6 Semesters
03	BCA	3 Years	6 Semesters
04	B.Sc.(IT)	3 Years	6 Semesters

8. ELIGIBILITY:

I. M.A./M.Sc. and P.G. Diploma Programmes

Graduate from any recognized Indian or Foreign University in any discipline irrespective of subject (s) pursued and percentage of marks obtained.

II. MASTER OF COMMERCE (M.Com)

B.Com/BBA from a recognized Indian or Foreign University.

III. M.Sc-IT

B.Sc./BCA/Graduate in Engineering, Technology or equivalent degree from a recognized Indian or Foreign University.

IV. BACHELOR OF COMPUTER APPLICATIONS (BCA)

10+2 (Any stream) or 3 Years Polytechnic Diploma.

V. B.Sc. IN INFORMATION TECHNOLOGY (B.Sc.- IT)

10 + 2 in Science Stream or 3 Years Polytechnic Diploma

VI. BACHELOR OF ARTS (BA-General)

10 + 2 in any Stream from a recognized Indian and Foreign Board

VII. BACHELOR OF COMMERCE (B.COM-General)

10 + 2 in any Stream from a recognized Indian and Foreign Board

9. FEE STRUCTURE and MODE OF PAYMENT

I. M.A.,M.Sc. & M.Com. Programmes

Mode of Payment		Programme Fees (Rs.)	Total Programme Fees (Rs.)
Single Installment at the time of admission for two years		14,000	14,000
Installment mode	1 st year	7000	14,000
	2 nd year	7000	

The above fees are inclusive of the Examination fees for fresh candidates. However Enrollment/Registration and other fees are to be paid additionally as per Gauhati University norms.



II. M.Sc in Information Technology (M.Sc-IT)

Mode of payment	Programme Fees (Rs.)	Total Programme Fees (Rs.)
Single Installment at the time of admission for four semesters	11,500 per semester payable at the beginning of the semester	46000
Examination Fees for each semester is to be paid one month prior to examinations. Also Enrollment/Registration etc. fees is to be paid additionally as per GU norms.		

III. B.A Programme

Mode of payment	Programme Fees (Rs.)	Total Programme Fees (Rs.)
Single Installment at the time of admission for one year	4000	12000
Consecutive installment at the time of the beginning 3 rd and 5 th semester		
Examination Fees for each semester and Registration/Enrollment and other fees to be paid additionally as per GU norms.		

IV. B.Com. Programme

Mode of payment	Programme Fees (Rs.)	Total Programme Fees (Rs.)
Single Installment at the time of admission for one year	5000	15000
Consecutive installment at the time of the beginning 3 rd and 5 th semester		
Examination Fees for each semester and Registration/Enrollment and other fees to be paid additionally as per GU norms.		

V. B.C.A./B.Sc.-IT Programme

Mode of payment	Programme Fees (Rs.)	Total Programme Fees (Rs.)
At the time of admission and at the beginning of each semester (from 2 nd semester onwards)	8000 per semester payable at the beginning of each semester	48000
Examination Fees for each semester and Registration/Enrollment and other fees to be paid additionally as per GU norms.		

VI. PGDCA

Mode of payment	Programme Fees (Rs.)	Total Programme Fees (Rs.)
1. Single Installment at the time of admission for one year	12000	12000
2. Installment mode	At the time of admission (1 st installment)	12000
	2 nd installment (at the beginning of 2 nd semester)	
Examination Fees for each semester and Registration/Enrollment and other fees to be paid additionally as per GU norms.		

VII. PG Diploma Programmes

Mode of payment	Programme Fees (Rs.)	Total Fees (Rs.)
Single Installment at the time of admission	7000 for 2 semester	7000
The above fees are inclusive of the Examination fees for fresh candidates. However Enrollment/Registration and other fees are to be paid additionally as per Gauhati University norms.		

10. ADMISSION PROCEDURE

A. On the Spot Admission

- Eligible candidates may visit GUIDOL Office or any of the authorized study centres for on-the Spot Admission along with original HSLC Admit Card/Pass Certificate or birth certificate, mark sheets/certificates of the qualifying examinations, self attested photo copies of birth certificate, marksheet and certificates of qualifying examination, two copies of passport size photographs and the prescribed admission fees. (Provisional list of study centres can be found http://www.idolgu.in/centers/contact_centers)
- Application Forms may be obtained from GUIDOL and any of the approved GUIDOL Study Centers on payment of Rs. 50/- (Fifty only). The list of Study Centres is available at http://idolgu.in/centers/contact_centers .

B. Online Admission

Payment through Study Centre

- Go to www.idolsrm.in
- Go to Link: Student
- Click on: Self Enrollment.
- Type/select required information on the Student Enrollment Sheet.
- Review the information entered and Submit
- Take a print out of the computer generated filled in Form
- Visit the respective Study Centre with the print out copy and with all relevant documents (as mentioned in the next page) for verification. After successful verification and issue of Roll No by the respective Study Centre deposit admission fee (as directed by the study centre)

or

Payment via Crossed Demand Draft

Send the printout of the submitted Form along with duly attested copies (attested by Gazetted Officer) of all relevant documents (as mentioned in the next page) and Demand Draft (payable to 'DIRECTOR, IDOL') for the requisite admission fee to GUIDOL, Gauhati University by Indian Post only on or before the notified last date (please refer to the last page for the postal address of the GUIDOL).

- Preserve the print out of the submitted form with Reference Number. Reference Number will be required to track the status of the Applicant in future.
- Candidates may track their status of Application by clicking the link: Student>Status of Applicant
- On receipt of the above information by post and the prescribed fees, the admission will be provisionally approved. The candidate will get their Enrollment Number from the Online Portal and GUIDOL will send their Study Material, Identity Card and Money Receipt to address of communication as provided.

➤ By the 30th September 2019, the enrolled learners (who have applied via Crossed Demand Draft) have to produce the original Mark Sheets and Certificates for the propose of verification at the Study Centres of GUIDOL, failing which the admission will stand cancelled and no refund of fee (paid by DD) will be initiated by GUIDOL.

➤ GUIDOL will not be responsible for any postal delay.

DOCUMENTS REQUIRED FOR SPOT ADMISSION

- 1) HSLC Admit Card/Pass Certificate or Birth Certificate, Mark sheets and certificate of the qualifying examination (original as well as self attested photocopies)
- 2) G.U. Registration Certificate (for the graduates of G.U. only).
- 3) Two copies of recent passport size (3cm × 3.5cm size) photographs

All correspondence regarding Online Admissions may be sent to :

idolonlineadmission@gmail.com

Important note for IT Programme Aspirants:

Admissions into M.Sc.-IT programmes are done on the basis of a selection test conducted by GUIDOL at Gauhati University only. Candidates are required to qualify in the entrance test and obtain minimum marks for selection. The date and other details of the entrance test will be available in www.idolgu.in.

11. REGISTRATION FOR CANDIDATES GRADUATING FROM OTHER UNIVERSITIES

Candidates who have passed their qualifying examinations from Universities other than Gauhati University shall be required to apply for Registration at Gauhati University immediately after admission. Applications for registration accompanied by the requisite fee (as fixed by G.U. authority) shall have to be submitted at the GUIDOL office.

12. REGISTRATION/ENROLLMENT AND OTHER FEES PAYABLE:

As per GU norms.

13. REFUND OF FEE : The refund policy is as per Gauhati University norms.

14. LEARNING MATERIALS

Printed study materials for various courses are in the SLM (Self Learning Material) format and the learners are provided with such materials. These materials are designed to be a substitute of the regular classes, and the 'teacher in print' will help the Learners to learn their course themselves and subsequently prepare themselves for the term-end examination. These SLM's are designed in the nature of Self-explanatory, Self-contained, Self-Directed, Self- Motivating.

15. EXAMINATION & EVALUATION:

The GUIDOL is an integral part of the Gauhati University. All examinations for GUIDOL learners are conducted as per Rules and Regulations of the Gauhati University by the Controller of Examinations, G.U. All examinations, evaluation and assessment norms of conventional/regular mode courses of Gauhati University shall also be applicable to GUIDOL learners. Learners will have to pass/clear their courses within N+2 years of admission (N is the duration of the programme). Any query related to the examinations may be made to the Controller of Examinations, G.U. through the Director, GUIDOL.

16. INTERNAL ASSESSMENT:

As a part of continuous evaluation, OMR based (Multiple Choice Questions) internal assessment tests will be conducted around the middle of the semester for the all Programmes (including IT & Diploma Programmes). The OMR based internal assessment test shall carry 20% and the term end examinations shall carry 80% weightage for each paper. The schedule for internal assessment test will be notified separately. It will be compulsory for all learners to appear in the internal assessment test. Moreover, all learners will be required to pass the internal assessment examination and term end examination separately and individually. Learners will be allowed to appear for back (not betterment) in internal assessment in case they are not successful in clearing the Internal Assessment Examination. This is subject to the overall limitation of N + 2 years for clearing all parts of the programme.

17. OTHERS

- a) This Admission e-Brochure is only meant to assist prospective learners and is not meant to be a substitute of the prospectus for session 2018-19. If there is a conflict, the GUIDOL prospectus and GU rules and regulations will prevail.
- b) Admission forms will be issued **from 3rd June, 2019.**
- c) Admission commences **from 1st July, 2019.**
- d) Last date of admission (with payment of fees) **23rd August, 2019.**

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